

# THE SUPREME COURT *of* OHIO

## ADVISORY COMMITTEE ON CASE MANAGEMENT

**Honorable Craig R. Baldwin**

Fifth District Court of Appeals

*Chairperson*

**Honorable Beth Cappelli**

Fairborn Municipal Court

*Vice Chairperson*

### **Meeting Minutes**

February 11, 2022

#### **Committee Members Present:**

Elizabeth W. Stephenson, Esq.

C. Michael Walsh, Esq.

Judge Gene A. Zmuda

Judge Thomas Teodosio

Judge Beth Cappelli

Judge Kimberly Cocroft

Tonja Amato

Judge Michelle Earley

Judge William R. Zimmerman

Judge Craig R. Baldwin

Judge Terry Nestor

Michael Negray

Judge Terri L. Stupica

Judge John Rudduck

Je'Nine Nickerson

Judge Latecia Wiles

Judge Kristen Johnson

#### **Committee Members Absent:**

Judge Kim A. Browne

Judge Tom Pokorny, Retired

Judge Elinore M. Stormer

Judge Curt Werren

Judge Diane M. Palos

Susan Sweeney

Judge Michael Oster

#### **Supreme Court of Ohio Staff Members Present:**

Brian Farrington

Joel Gottke

Kate Munger, Esq.

Stephanie Nelson, Esq.

Colleen Rosshirt, Esq.

Zach Vicha

Samantha Goyings

### **Meeting Minutes**

The October 22, 2021 Meeting Minutes were submitted to members for approval. Meeting minutes to be amended per Colleen Rosshirt-the last line of the minutes thanked Judge Palos for three years of service, which should have been three terms. Motion to approve as amended. Minutes unanimously approved as amended.

### **Old Business:**

#### **Changes to Juvenile Time Standards**

Colleen Rosshirt advised on changes that were made in 2011. The Justices approved changing the time standard to 200 days as the reporting standard in the juvenile form.

#### **Criminal Caseflow Solutions**

Kate Munger reported that Case Management conducted focus groups with 17 judges to identify common activity in common pleas criminal case dockets to implement into an online course. The goal is to address Ohio's overage on case rate, which has been increasing and was amplified by the pandemic. The data dashboard provided information to identify judges who were able to maintain good caseflow despite the pandemic. Case Management held another focus group of three judges who were able to improve their overage rate over the last few years. As a result of the focus groups, Case Management has decided to create education, in the form of a 2.5 hour caseflow course. Nine topics from the focus groups were deemed essential and judges from the focus groups will present the topics.

#### **Probate Clerk Guide**

Colleen Rosshirt reported a probate clerk guide was suggested by the probate judges and its creation is currently in progress. In early April, there will be a brief education session with a probate magistrate. The guide can be used as a training guide for new clerks.

### **New Business:**

#### **Priority Planning 2022**

Colleen Rosshirt reported on the topics identified in priority planning for 2022. The topics are listed in the Meeting Packet on page 15.

#### **SRL Benchcard**

Colleen Rosshirt reported that the self-represented litigant bench card is currently in draft form and thanked Judges Zimmermann and Stupica for their assistance in creating the bench card.

#### **CourTools & Case Management Highlights Projects**

Colleen Rosshirt discussed the needs of the advisory committee's courts and recommended the use of CourTools to survey staff and court users on their satisfaction with the court.

### **Municipal/County Clerks Guide**

Judge Carroll reported on the municipal and county clerks guide he had found. Rather than recreate a new guide, he is looking into the relevance of the information in the guide. Clerks office staff may be recruited for writing and editing the guide.

### **Case Management Education Subcommittee**

Kate Munger discussed ideas given by the ACCM regarding education and the creation of a Case Management Education Subcommittee. Opportunities from the Bench would be the title of the program. Effective communication, how to improve mental health outcomes, case management, and plan writing could be topics. The format could be videos or an on-demand webinar.

### **Open Forum**

Judge Cappelli discussed revisiting a statewide case management system and funding for the system. Stephanie Nelson advised it was most recently discussed on the iCOURT task force and they found that the amount of funding makes it unobtainable: \$100 million and ten years to develop the system.

### **Future meeting dates:**

Upcoming Dates of 2022 Meetings:

April 29, 2022 (Zoom @12:00 pm.)

July 22, 2022 (in-person @ 10:00am -2:00pm)

October 21, 2022 (in-person @10:00am)