

JOB OPPORTUNITY AVAILABLE FOR CUYAHOGA COUNTY JUVENILE COURT

COMPLIANCE WITH THE CUYAHOGA COUNTY JUVENILE COURT'S DRUG TESTING POLICY IS A CONDITION OF EMPLOYMENT. THEREFORE, ALL JOB OFFERS ARE MADE WITH THE UNDERSTANDING THAT PROSPECTIVE EMPLOYEES PASS A DRUG SCREENING TEST PRIOR TO BEING HIRED.

POSITION TITLE: **DETENTION OFFICER**
Bargaining Unit Position
STARTING SALARY: \$30,430.01

DEPARTMENT: DETENTION SERVICES
UNIT: SECURE DETENTION
SUPERVISOR: TO BE ASSIGNED

SUMMARY OF JOB FUNCTIONS

Provide the best possible care, welfare, and security of Detention Center residents utilizing behavior management techniques and established policies and procedures.

ACCOUNTABILITIES

1. Monitor, supervise, and control the behavior and activities of youth in a manner that insures the safety of residents and staff.
2. Interact with youth on a constant basis through participation in activities, individual discussions, and modeling behavior.
3. Supervise the residents' daily living process and escorts them throughout the building and to and from other locations when appropriate.
4. Instruct and direct residents' regarding policies, procedures, health, hygiene, housekeeping and related information.
5. Inspect and report units for contraband, hazards and security problems.
6. Report any problems or incidents and make timely medical, psychological or behavioral referrals to qualified staff.
7. Completes logs and prepares written reports as required.
8. Provide input to management or social services relative to residents' needs or concerns and identifies activities which may positively impact the stay of youth.
8. Performs other duties as required.

JOB REQUIREMENTS (Minimum Qualifications)

Skills, Knowledge & Attributes: Must have ability to manage behavior; capacity to work in closed environment; ability to identify problems in behavioral terminology; demonstrated communication skills; ability to handle stressful situations, monitors cameras and utilizes other electronic equipment such as a computer as required AND

Education: Bachelor's Degree preferably in Behavioral/Social Science or an equivalent of experience in the direct provision of care and monitoring of youth. One (1) year of college equals two (2) years of experience, AND

Experience: Minimum of three (3) months experience in the direct provision of care and monitoring of youth

Juvenile Court Employees: Apply in writing by submitting the Job Posting Response Form to the Human Resources Division.

External Applicants: May complete an Employment Application and e-mail it, along with a resume if desired, to JCRecruitment@cuyahogacounty.us.

A SATISFACTORY PERFORMANCE RECORD AND ACCEPTABLE ATTENDANCE ARE NECESSARY REQUIREMENTS BEFORE TRANSFERRING TO ANOTHER POSITION.
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Any Juvenile Court employee may apply who meets the minimum requirements.

All employees (Full-Time or Part-Time) must apply by the job posting deadline to be considered as a candidate for the posted position.

Reasonable accommodation is available to all employees and applicants. If you have a disability that needs to be accommodated, please contact the Personnel Office.

EEO/ADA/SMOKE-DRUG FREE ENVIRONMENT

POSTED:
Ohio Relay Service 1-800-750-0750

APPROVED: _____