

# THE SUPREME COURT *of* OHIO

## ADVISORY COMMITTEE ON CASE MANAGEMENT

**Honorable Craig R. Baldwin**

Fifth District Court of Appeals

*Chairperson*

**Honorable Beth Cappelli**

Fairborn Municipal Court

*Vice Chairperson*

### **Meeting Minutes**

October 21, 2022

#### **Committee Members Present:**

Judge Gene A. Zmuda  
Judge Beth Cappelli  
Judge Craig R. Baldwin  
Susan Sweeney, Esq.  
Judge Michelle Earley  
Judge Kimberly Cocroft  
Judge Michael Oster  
Judge Terri L. Stupica

Judge Patrick Carroll  
Judge Latecia Wiles  
Judge Kim A. Browne  
C. Michael Walsh, Esq.  
Elizabeth W. Stephenson, Esq.  
Michael Negray  
Judge Kristen K. Johnson

#### **Committee Members Absent:**

Judge John Rudduck  
Judge William R. Zimmerman  
Tonja Amato  
Judge Thomas Teodosio

Je'Nine Nickerson  
Judge Terrance A. Nestor

#### **Supreme Court of Ohio Staff Members Present:**

Chris Geocaris, Esq.  
Joel Gottke  
Kate Munger, Esq.  
Stephanie Nelson, Esq.

Colleen Rosshirt, Esq.  
Samantha Goyings  
Brian Farrington

## **Meeting Minutes Approved**

The July 22, 2022 Meeting Minutes were submitted to members for approval and were unanimously approved.

## **Old Business:**

### **Time Standard Change: Permanent Custody**

Stephanie Nelson reported the Supreme Court has paid for changes with Equivant and Henschen. The Court will be working with PIO to talk about it and put out the public announcement to courts who are not with Henschen or Equivant.

### **Case Inquiry Process Proposal**

Judge Baldwin took the proposal to the Justices and it was moved on to the comment period, which has now ended. The workgroup had a good discussion on comments: 1) Confidentiality: have talked to legal counsel. After the case is resolved, Case Management can shred their notes. 2) With Marsy's law—does this include victim? It was concluded to only include party or attorney on the form, not the victim. Judge Cappelli asked what the timeframe would be if the process goes forward. Stephanie advised there are winter dates the Justices have for administrative conference and that they will try to put the proposal back before the Justices it originally went to before—meaning it would need to be done by the end of the year. The administrative conference is on December 13—the plan is for the workgroup to meet, finish the chart of public comments, then finish with their assessment of the comments. Judge Carroll asked whether time standards would be included on the form to inform the public whether their case is running late. The suggestion was made to include the time standards on the Case Management website rather than on the form due to the different time standards for each type of court.

A copy of the comments and comment grid were circulated after the meeting and reviewed by the committee. The Advisory Committee accepted a motion to approved the form as updated by the subcommittee following the comment period. This motion was seconded and an electronic vote was taken in favor of presenting the form for approval by the Justices.

### **Case Management Education Subcommittee**

Kate Munger reported there a training is currently being developed; person centered justice: behavioral health in the pretrial stage. Katie Herman, Senior Policy Analyst with CSG, was recorded for the training. She was part of part a project with NCSC regarding behavioral health cases and has done research and focus groups on mental health cases. She led a couple groups to help them put together behavioral health plans for courtrooms; one was Fairfield County, Ohio. There will also be a few people from Fairfield County—those on the ground who are doing the work, including early intervention and crisis phone lines. Lieutenant Warner from Fairfield County law enforcement will discuss how it has impacted the jail. Recordings will be continued in November.

### **Failure to Appear Pilot Project**

Chris Geocarlis reported the project is in initial startup phase. There are 6 pilot courts: Athens County Municipal Court, Defiance Municipal Court, Marietta Municipal Court, Miami County

Probate and Juvenile Court, Warren County Probate and Juvenile Court, and Zanesville Municipal Court. We have received baseline data from all but one court for each different court activity they want to analyze. The next step is to make sure each court's case management system can provide the reminders. HB 315 is currently pending, which would make it a requirement that municipal and common pleas courts have reminders.

### **Appellate Court Standardized Form Review**

Kate Munger reported the list of forms was compiled by intern Ernie Olesky. Per the recommendations of the Case Management Advisory subcommittee, it was provided to all appellate court administrators at a roundtable event. The next step would be to get feedback from subcommittee and roundtable. It was recommended to table the review tabled until appellate court reporting system C-Track is up and running. The Case Management team will include it in 2023/2024 priority planning.

### **New Business:**

#### **Sample Rule – Court Technology Plan**

Chris Geocarlis reported Rule of Superintendence 5(E) was added in July, which requires courts to have a court technology plan. <https://www.supremecourt.ohio.gov/courts/advisory/task-forces/remote-technology/>. Chris asked for feedback about asking whether a workshop to further assist courts with their technology plans would be helpful, for example, a local rules workshop local court examples would be provided and they would be given assistance with drafting their rules. Elizabeth Stephenson advised she had done a few similar workgroups and it was valuable to get away and devote time to creating the rules.

#### **Open Forum**

Judge Cappelli brought up the importance of executive team seminars and the ability to work on projects as a court team without interruptions. Judge Stupica commented on the amount of work the ACCM does and expressed her appreciation to all colleagues on the committee and the Supreme Court employees who make the efforts come to fruition. Judge Baldwin suggested the September meeting be held in person as well.

#### **Future meeting dates:**

- Friday February 3, 2023 (Zoom @ 12:00 pm)
- Friday May 26, 2023 (in person)
- Friday September 29, 2023 (Zoom @ 12:00 pm)